



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

RMRCBB
REGIONAL MEDICAL RESEARCH
CENTRE, BHUBANESWAR

आई. सी. एम. आर- क्षेत्रीय आयुर्विज्ञान अनुसंधान केन्द्र, भुवनेश्वर
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR-Regional Medical Research Centre, Bhubaneswar
Department of Health Research,
Ministry of Health & Family Welfare,
Government of India

Date: 17/01/2024

Tender Notice

The notice is hereby given to the public for inviting the sealed quotations from experience and potential agencies as per the GFR, Govt. of India, having valid GSTIN and PAN registration etc. for supply the different types of vehicles to the ICMR-RMRC Bhubaneswar. The vehicle will be used in the scientific field work as well as office work throughout the state of Odisha and nearby state. The institute will select the agency with lowest one rate and will make a panelist for the said activities. The quotations will be submitted in the prescribe format which is enclosed herewith in the Annexure (I-III).

Last date and time of receiving the sealed quotation: 31.01.2024, before 5:30PM.

Address for submission of Quotation: To, The Director, ICMR-Regional Medical Research Centre, Chandrasekharpur, Bhubaneswar, PIN-751023.

Procedure for Submitted of quotation: Directly drop to the drop box present at the reception of the centre or through Indian post to the above address.

Institutional Address: ICMR- Regional Medical Research Centre, Po: Chandrasekharpur, Bhubaneswar, Dist.: Khurdha, Odisha PIN: 751023.

Sd/-

Sr. Administrative Officer-I/C
For Director

Annexure-I

The detailed descriptions of vehicle and rate chart, term and condition are given bellow.

SL No	Type of vehicle	Daily run basis (within 300 km)			Long run basis (above 300 km / day)			Local Drop & pick up to 50 kms
		Per day charges (8Hrs free)	halting charges per/ Hrs	Rs. Per Km charges	Per Km charges	Detention Charges per Hrs. (50 Kms/ hrs free during running time)	Night halt charges/ driver charges (10PM to 6AM)	
1	Indigo/Swift Desire A/C							
2	Travera/ Bolero A/C							
3	Bolero 9 seater							
4	Innova							
5	Innova Crysta							
6	Hondacity							
7	12 seater							
8	17 seater							
9	26 seater							
10	32 seater							
11	40 seater							
12	Mahindra Bolero Pick-up							
13	Eicher – Truck – 4W/6W							
14	Fortuner							
	Terms & Conditions:							
	GST	Extra						
	Tool Gate, parking charges	Extra						
	Night halt charges	10 PM to 6 AM						
	Validity of Offer	1Yr						

ANNEXURE-II

Scope of work:

1. The duty of the vehicles will be covered on tour basis to different part of Odisha or nearby state for field activity in the different project conducted by the scientists of ICMR-RMRC Bhubaneswar.
2. Duty (tour) may be on daily basis (within 300Kms) or short period (5 days) or long period (10-15 days) beyond 300 Kms.
3. Tour programme may be on daily basis or monthly basis that will be communicated by the office before commencement of the tour.
4. Work order will be intimated prior to the field duty and duty may be within 8 hrs or more, that will be decided as per the requirement of the indenter.
5. All the required fuel charges, payment taxes and driver charges (night/ day halting charges) will be carried out by the agency / firm as the driver will be provided by the agency along with the vehicle.
6. Office will not responsible for any consequences or damages or liability during the period of hiring vehicles.
7. The contract will be treated as cancelled by any complain or dis-satisfaction of the users.
8. The authority have the right to cancel the tender process or bid at any point of time without showing any reasons.
9. If number of L1 firm will be found more than one, preference will be given to the local firm for better services.

Payment terms:

- The Agency / firm should have the Account in the name of agency / firm and payment should be made through PFMS (online payment system) to the bank account directly (direct bank transfer).
- Payment will be made after submission of the bills along with all relevant documents (indent slip, work order, log book copy, KM reading, duty slip sign by the end user/ officer) within the 15 working days.
- TDS as applicable will be deducted from your bill.
- Up to date GST clearance certificate should be furnished.

Eligibility criteria:

- Firm should be a registered body as per the RTO Act and their transaction account should be in the name of firm.
- Firm should have the proper Tax Invoice with GST number, proper logbook and duty slip.
- Vehicle should have commercial, proper valid Regd. No, fitness certificate, update road tax & insurance papers.
- The supplied vehicle should not more than 5 years old.
- Capability of providing more than 10 vehicles at a time as when it is required.
- Capability of providing vehicle (12 seater,17 seater, 26 seater, 32 seater, 40 seater, Mahindra pick-van, Honda city and Fortuner) on rent basis as when it is required.

Annexure- III

Documents to be provided:

1. MSME Certificate.
2. Experience certificate.
3. Annual Turnover certificate.
4. Vehicle Registration certificate at least one.
5. Firm Registration Certificate, GSTIN, PAN & Aadhaar.
6. Bank account in the name of Agency / Firm.
7. Employees list.